

ANNEXURE 5.3  
CHAPTER V, PARA 8  
FORM 8  
[See rule 13(1) and 26]

<i>Application for correction to particulars entered in electoral roll</i>			
To The Electoral Registration Officer, .....Assembly/£ Parliamentary Constituency.		<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">                     SPACE FOR PASTING ONE                      RECENT PASSPORT SIZE                      PHOTOGRAPH                      (3.5 CM X 3.5 CM) SHOWING                      FRONTAL VIEW OF FULL                      FACE WITHIN THIS BOX                 </div>	
Sir, I request that entry relating to myself appearing in the electoral roll the above Constituency is not correct and it should be corrected. Correct particulars in support of my request are given below:			
<b>I. Applicant's details</b>	Name	Surname (if any)	
Part number of electoral roll:	Serial number in that part:		
Age as on 1 <sup>st</sup> January .....#	Years:	Months:	Sex (male/female):
Date of birth, if known:	Day:	Month:	Year:
* Father's/ Mother's/ Name Husband's	Name	Surname (if any)	
<b>II. Particulars of place of present ordinary Residence (Full address)</b>			
House/ Door number:			
Street/ Area/Locality/Mohalla/Road:			
Town/ Village:			
Post Office:		Pin Code:	
Tehsil/ Taluka/Mandal/ Thana:			
District:			
<b>III. Details of Elector's Photo Identity Card (if issued, in this or some other constituency)</b>			
Elector's Photo Identity Card number:			
Name of the Constituency:			
<b>IV. Details of entries to be corrected:</b>			
*My name / *Age/ *Father's/Mother's/Husband's name/ *Sex/ *Address/ *Elector's Photo Identity Card Number may be corrected in terms of information provided in this Form above.			
Place: Date:			
		Signature or thumb impression of the elector	

**Note- Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 31 of the Representation of People Act, 1950 (43 of 1950).**

- £ In case of Union territories having no Legislative Assembly and the State of Jammu & Kashmir.  
 # Please give the year i.e. 2007, 2008, etc.  
 \* Strike out the inappropriate alternative.

**Details of action taken**  
**(To be filled by Electoral Registration Officer of the constituency)**

The application of Shri/Smt./Km. .... for correction of entry in the electoral roll in Form 8 has been accepted\*/rejected\*.

Detailed reasons for \*acceptance [under or in pursuance of rule 18\*/20\*/26(4)<sup>£</sup>] or \*rejection [under or in pursuance of rule 17\*/20\*/26(4)<sup>£</sup>].

Place:	Signature of	(Seal of the Electoral
Date:	Electoral Registration Officer	Registration Officer)

\* Strike out the inappropriate alternative.

£ During continuous updating after final publication of electoral roll.

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**Remarks of Field Level Officers (e.g BLO, Designated Officer, Supervisory Officer)**

## Receipt for application

Received the application in Form 8 of \*\* Shri/Shrimati/Kumari.....  
 \*\*Address.....

Date.....

Signature of the officer receiving the application  
 on behalf of the Electoral Registration Officer  
 (Address). .....

\*\* To be filled in by the applicant.

### GUIDELINES FOR FILLING UP THE APPLICATION FORM-8 General Instructions

#### Who can file Form-8

1. Can be filed only by a person whose name is already included in the electoral roll seeking correction to his/her particulars already printed in the electoral roll. One person cannot file application in Form 8 for correction in the particulars of any other person.

#### When Form-8 can be filed

1. Form-8 can be filed for correction to particulars of a person entered in the electoral roll. The application can be filed after draft publication of electoral roll of the constituency. The application is to be filed within the specific days provided for the purpose. Due publicity is given about the above period when the revision programme is announced.
2. Only one copy of the application is to be filed.
3. The Application can also be filed for correction of particulars relating to oneself in the finally published electoral roll when the revision programme is not going on. During non-revision period, application must be filed in duplicate.

#### Where to file Form-8

1. During revision period, the application can be filed at the designated locations where the draft electoral roll is displayed (mostly polling station locations) as well as the Electoral Registration Officer and Assistant Electoral Registration Officer of the constituency.
2. During other period of the year when revision programme is not going on, the application can be filed only with the Electoral Registration Officer.

#### How to Fill up Form-8

1. The application should be addressed to the Electoral Registration Officer of the constituency in which another elector registered in that roll objects the proposed inclusion of an entry in the draft electoral roll. The name of the constituency should be mentioned in the blank space.
2. Name
3. In Part I of the Application, please write your name, as it should appear in the electoral roll. In case the initials to your name printed in the electoral roll are in abbreviated form and you want them to be printed in expanded form you can write your full name in expanded form. The full name except the surname should be written in the first box and surname should be written in the second box. In case you do not have a surname, just write the given name. Caste should not be mentioned except where the caste name is used as part of the elector's name or a surname. Honorific appellations like Shri, Smt. Kumari, Khan, Begum, Pandit etc. should not be mentioned.

Please fill up the Part Number and serial number in that part of electoral roll where your name is listed. This is mandatory.

1. Age  
Similarly, you should indicate your Age in years and months as on 1<sup>st</sup> January of the year with reference to which the electoral roll is printed. This qualifying date is printed at the bottom of each page of electoral roll.
2. Sex  
Write your sex in full in the space provided e.g. Male / Female. Eunuchs have to choose from one of these options.
3. Date of Birth (With Documentary Proof)  
Fill up the date of birth in figures in the space provided in dd/mm/yyyy.  
Proof of date of birth to be attached are as under:
  - (i) Birth certificate issued by a Municipal Authorities or district office of the Registrar of Births & Deaths or Baptism certificate; or
  - (ii) Birth certificate from the school (Govt. / Recognised) last attended by the applicant or any other recognised educational institution; or
  - (iii) Illiterate or semi-illiterate applicant who is not in possession of any of the above document are required to attach a declaration in prescribed format by either of the parents already included in the electoral roll in support of the applicants age. The format will be supplied on demand.

**N.B. In the case of applicants born on or after 26.01.1989, only birth certificate issued by the Municipal Authorities or district office of the Registrar of Births & Deaths is acceptable.**

4. Relation's Name:  
In case of unmarried female applicant, name of Father / Mother is to be mentioned. In case of married female applicant, name of Husband is to be mentioned. Strike out the inapplicable options in the column.
5. Place of Ordinary Residence  
In Part II of the Application Form please fill up the full and complete postal address including PIN code where you are ordinarily residing and want to get registered, in the space provided.  
Proof of ordinary residence to be attached are as under:
  - a. Bank / Kisan / Post Office current Pass Book, or
  - b. Applicants Ration Card / Passport / Driving License / Income Tax Assessment Order, or
  - c. Latest Water / Telephone / Electricity / Gas Connection Bill for that address, either in the name of the applicant or that of his / her immediate relation like parents etc., or
  - d. Postal department's posts received / delivered in the applicant's name at the given address.

**NOTE: If any applicant submits only ration card as proof of address, it should be accompanied by one more proof of address out of the above categories.**

6. Details of Electors' Photo Identity Card.

If you already have been issued with a Photo Identity Card by the Election Commission, please mention the card number (printed on the front side) and date of issue (printed on the back side) of the card in the space provided in Part III of the Application Form. Please attach a self-attested photocopy of both sides of the card.

7. Details of entries to be corrected.

In Part IV of the Application you should indicate the details of entries to be corrected. Therefore, this is a very important part of the Application. You have indicated the correct details about your name, age, date of birth, relations name, sex, address and photo identity card in the space provided in Parts I to III of the Application. In this Part you have to clearly put a tick mark on the details that need to be corrected on the basis of information now furnished by you. Please score out the alternatives that are not to be corrected.

In most part of the country now the electoral roll is printed with the photograph of electors. In case the application is for correcting a wrong photograph, then the applicant may write "My Photograph" in Part IV of the application and if possible, attach a recent passport size coloured photograph with the application.